

MERSHAM WITH SEVINGTON PARISH COUNCIL

Cllr Fletcher
Cllr Hansen
Cllr Kibble
Cllr Murphy
Cllr Oakley-Hills
Cllr Sawdon
Cllr Smithers
Cllr Stewart
Cllr Turley
Cllr Whitehead

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU

01233 750415

Cllr Bartlett
Cllr White

You are invited to the Annual General Meeting of Mersham with Sevington Parish Council held in the Church Room, St John the Baptist Church, Mersham, on Monday 16th May 2016 at 7.30pm

AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 18th April 2016.
4. To discuss matters arising from previous minutes that are not covered by the agenda.
5. Election of the Chairman and any Vice-Chairman for the Council year 2016-2017
6. Completion of the Declaration of Acceptance of Office Form by the Chairman.
7. Public session: To receive questions and comments from the public on any agenda item.
8. To receive reports from Borough Councillors.
9. To receive reports from the Community Warden / PCSO
10. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.

See Appendix A

11. Financial matters:
 - a. To approve the following financial documents:
 - i. Internal Audit Annual Review – to receive the report from the Internal Auditor.
 - b. To note/authorise the following:
 - To note the Parish Council's financial position
 - To note receipt of 50% of the Concurrent Function Grant and of the Precept from ABC
 - To authorise any payments including the Clerk's Salary, Litter picker's Salary and the internal audit

12. To review Financial Regulations, Standing Orders and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks
13. Any Other Business (for information purposes only).
14. Annual Parish Meeting?

Date of next Parish Council Meeting –20th June 2016.

Tracey Block

Clerk to Mersham with Sevington Parish Council

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