

MERSHAM WITH SEVINGTON PARISH COUNCIL

Cllr Fletcher
Cllr Hansen
Cllr Murphy
Cllr Oakley-Hills
Cllr Smithers
Cllr Stewart
Cllr Turley
Cllr Whitehead

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU
01233 750415

Cllr Bartlett
Cllr White

You are invited to a Meeting of Mersham with Sevington Parish Council held in the Church Room, St John the Baptist Church, Mersham, on Monday, 21st September 2015 at 7.30pm

AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 20th July 2015.
4. To discuss matters arising from previous minutes that are not covered by the agenda.
5. Public session: To receive questions and comments from the public on any agenda item.
6. To receive reports from Borough Councillors.
7. To receive reports from PCSO Dan Smith and the Community Warden (if received)
8. To consider the Co-option of a New Councillor.
9. Planning Matters: to authorise a response to any applications and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters:

Please see Appendix A

10. Financial matters:
 - a. To note the Parish Council's financial position.
 - b. To authorise any payments including payment for internal audit, grounds maintenance, the Clerk's Salary, Salaries for Messers King and Branson.
 - c. Change of details form for the bank.
 - d. To receive report from Internal Auditor.
11. To adopt the following policies in order to be compliant with both the transparency code and good practice:
 - i Adoption of the Complaints Procedure
 - ii Handling Requests for Information
 - iii Internal review Process

- iv Freedom of Information Internal Review Policy
- v. Internal Review process and Procedure
- vi Freedom of Information Request Form
- vii Standing Orders
- viii Statement of Internal Control
- ix Protocol on the recording/filming of meetings
- x Publication Scheme

12. To consider the replacement roundabout.

13. To agree the cutting of the hedge on new footpath AE669.

14. To receive an update on Village Caretaker Scheme.

15. Any Other Business (for information purposes only).

16. Date of next meeting –19th October 2015.

Tracey Block

Clerk to Mersham with Sevington Parish Council

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