



<p><b>Planning Matters:</b> A list of Planning Applications was circulated as Appendix A with the agenda, those requiring a response were:</p> <p>Reference 16/00182/AS Address: BP Travel Trades Services Ltd, The Boulevard, Sevington, Ashford, TN24 0GA Proposal: Change of use from B8 (warehouse) to B1a (office) and associated building works to create new unit <b>No objections raised</b></p> <p>Reference 16/00232/AS Address: Unit 2, Ashford Business Park, Barrey Road, Sevington, Ashford, TN24 0SG Proposal: Variation of conditions 15 &amp; 24 on planning permission 13/01254/AS consisting of Extension of approved Garden Centre by 112 sq.m Reduce internal mezzanine floor area of Unit 2C Reduce parking provision by 5 spaces The construction of a low concrete wall to the edge of the bin store for Unit 2 to account for site levels The relocation of the double loading door for Unit 2C from the rear to the side elevation Rooflights have been omitted from the roof plans where these are not required by the proposed retailers The relocation of the substation to the site adjacent to the cycle parking area <b>No objections raised</b></p> <p>Reference 16/00282/AS Address: Riverside, Flood Street, Mersham, Ashford, Kent, TN25 6NX Proposal: Change of use of existing ancillary accommodation to holiday let. <b>Following a discussion regarding the telephone conversation the applicants had with the Chairman of the Parish Council it was agreed that the Parish Council supports this application</b></p> <p>Reference: 16/00289/AS and 16/00290/AS Address: Land at Cheesemans Green, Cheesemans Green Lane, Kingsnorth, Kent Proposal: Discharge conditions 5, 6, 10, 17, 19, 25, 27, 39, 41, 43 and 47 (Captain's Wood and Bilham Lawn Phase) <b>No objections raised</b></p> <p>Reference: 16/00361/AS Address: <b>Unit 2C, Ashford Business Park, Barrey Road, Sevington, Ashford, TN24 0SG</b> Proposal: Erection of 4 no. internally illuminated fascia signs to front elevation <b>No objections raised</b></p> <p>Reference: 16/00365/AS Address: Hawthorne, Mersham, Ashford, TN25 7HR Proposal: Lawful Development Certificate - Proposed - Erection of detached garage <b>No objections raised</b></p>	
<p><b>To receive an update on the Village Caretaker Scheme</b> Paul Rodway began working in the villages on 21<sup>st</sup> March, having been shown round the villages previously. He will be undertaking the cutting of Cherry Glebe, opposite the Royal oak, The Junior Playing Field, Millennium Green and the road edge to the Farriers Arms. He will also be cleaning road signs and street furniture and playground checks and maintenance. Cllrs Turley and Murphy are going to be keeping an eye on the role of the Caretaker. Paul has undertaken training with KCC for working on the Highway and also shadowed the Wittersham Caretaker for a couple of days. The Clerk had produced a checklist and folder for the Playground checks to be completed by the Handyman. Geoffrey is to give this folder to Paul.</p>	
<p><b>To consider arrangements for HM The Queen's 90<sup>th</sup> Birthday celebrations</b> The Councillors agreed that the beacon will be lit on 21<sup>st</sup> April in line with the national beacon lighting in order to commemorate HM Queen Elizabeth's 90<sup>th</sup> Birthday. The Clerk is to register to the beacon to receive an official lighting time (thought to be about 7.30pm. Cllr Stewart is to make the beacon lining and</p>	<p>TB KS</p>

<p>content and will light the beacon himself. Cllr Stewart will provide barriers and high-viz jackets, the Clerk will produce posters and an article for the column in the KE so that the Councillors can put posters up. The Clerk will notify the emergency services and the insurance company, the Councillors were made aware of the provisions set out in the insurance policy for such events.</p>	<p>TB/All</p>																																			
<p><b>Financial Matters</b></p> <p><b>a. To note the Parish Council's financial position.</b>  The Financial Statement was circulated.  A budget against expenditure was also circulated</p> <p>The balance at bank is £26248.22 with £500 un-presented at bank.</p> <p><b>b. To authorise any payments including the Clerk's Salary, Salaries for Messers King and Branson.</b>  The following payments were authorised:</p> <table border="1" data-bbox="89 667 1369 1064"> <thead> <tr> <th>Cheque</th> <th>Payee's Name</th> <th>Reason for Payment</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>501720</td> <td>Countrywide Grounds Maintenance</td> <td>2 months of grounds maintenance</td> <td>£ 560.00</td> <td>£46.66 VAT to be reclaimed</td> </tr> <tr> <td>501721</td> <td>Smeeth Parish Council</td> <td>Annual payment for caretaker scheme for 2016/17</td> <td>£5413.00</td> <td></td> </tr> <tr> <td>501722</td> <td>B Branson</td> <td>Litter picking</td> <td>£ 100.88</td> <td></td> </tr> <tr> <td>501723</td> <td>I King</td> <td>Litter picking</td> <td>£ 83.85</td> <td></td> </tr> <tr> <td>501724</td> <td>T Block</td> <td>Wages</td> <td>£ 371.21</td> <td></td> </tr> <tr> <td>501725</td> <td>Mersham PCC</td> <td>Hire of the meeting room</td> <td>£ 110.00</td> <td></td> </tr> </tbody> </table> <p>The Insurance company have agreed that they will settle the claim and it will not be settled by the Parish Council.</p> <p>It was agreed that Kevin Funnel would be appointed as the Internal Auditor for the Parish Council.</p>	Cheque	Payee's Name	Reason for Payment	Amount	Notes	501720	Countrywide Grounds Maintenance	2 months of grounds maintenance	£ 560.00	£46.66 VAT to be reclaimed	501721	Smeeth Parish Council	Annual payment for caretaker scheme for 2016/17	£5413.00		501722	B Branson	Litter picking	£ 100.88		501723	I King	Litter picking	£ 83.85		501724	T Block	Wages	£ 371.21		501725	Mersham PCC	Hire of the meeting room	£ 110.00		
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<p><b>Any Other Business</b></p> <p>The water on Church Road is still evident. The Clerk is to chase this. Cllr Stewart is to contact a liaison he has with BT regarding this matter too.</p> <p>Cllr Stewart raised an issue with drains over-flowing in Kingsford Street. Cllr Stewart is to contact the Environment Agency and the Clerk will contact Southern Water.</p> <p>The Clerk had contacted Terry Mortimer who had replied, "We are fully engaged at present with preparing for a PCC election, a referendum, finishing touches to recent the Community Governance Review and a Local Govt Boundary commission Review which is being done right now (this doesn't affect parish external boundaries). Can I suggest you write again in due course, perhaps as we get closer to the 2 year period since the last review?"</p> <p>As nothing had been heard with regard to Chequer Tree Paddock it was agreed that the Clerk would chase Richard Alderton with regard to getting a response following the meeting with the Secretary of State.</p>	<p>TB</p> <p>KS/TB</p> <p>TB</p>																																			
<p><b>The next meeting</b> was confirmed as Monday, 18<sup>th</sup> April 2016, the Clerk would like any items for the agenda by Friday 8<sup>th</sup> April, please.</p>	<p>All</p>																																			
<p>There being no further business, the meeting was declared closed at 8.20 PM.</p>																																				